



2025 ASA, CSSA & SSSA Program Planning Meeting Agenda

Henry B Gonzalez Convention Center, 212B

Monday, Nov. 11, 7:30-9:00 pm

- Prerecorded Portion -

1. Please be sure to watch the [prerecorded training presentation](#) by Nate Ehresman, *Technical Program Manager*, **before attending** the in-person session in San Antonio. The recording is on-demand and can be watched at your convenience. The planning manuals referenced within the recording can be found on the [Planning Site](#).
2. The prerecorded portion will cover the following topics:
 - a. **Planning Process Timeline Review.**
 - i. These are the key dates and deadlines to be aware of for program planning as Community Leaders and Section/Division chairs.
 - ii. Review timeline.
 - b. **What is Confex?**
 - i. Confex is the abstract submission software you will use to plan your sessions.
 - ii. You will use it to enter session titles, and then arrange and schedule abstracts once they are submitted.
 - iii. You will use your email and password on file with the Societies to log into Confex. Each Section/Division/Community's site will be customized to show only their group's sessions.
 - c. **Program Planning Manual.**
 - i. Review content in guide.
 - ii. Session Formats/Session FAQs
 - iii. Division/Section Chair and Community Leader contact sheets.
Please review your info and give Nate updates after the in-person segment if applicable.



d. **Program Enhancement Funds.**

- i. Each Community, Section, and Division has their own pot of funds.
- ii. After the funds are wrapped up for 2024, we will review and allocate the funds for 2025.
- iii. You will be notified early February how much funding your Community, Section or Division has available to use.

e. **Special Sessions (ACS) and Cross Divisional Symposia (SSSA).**

(Jim Ippolito, Nithya Rajan, and Shannon Osborne are also good resources on this topic.)

- i. What are they, and how are they funded?
 1. Both types of submissions are open to Society members on the Annual Meetings website from Dec. 26 - Feb. 28.
 2. Special Session and Cross Divisional Symposia address cross-cutting issues that appeal to a multi-faceted audience. They do not fit into a single Division program and are typically broader in scope.
 - a. The subject matter of a **Special Session Symposia** should span the interests of all three Societies.
 - i. Special Session funds are allocated by the ACS732 Annual Meetings Planning Committee based on merit and how well the proposal meets the larger needs of the Societies and the sciences. Partial funding is often awarded.
 - ii. Special Session funds are for symposium programming and are not intended to support food, reception, awards, or other similar social functions.
 - b. The subject matter of an **SSSA Cross-Divisional Symposia** should interest at least three SSSA Divisions.
 - i. Cross-Divisional Symposia are allocated by the S711 Committee based on merit and how well the proposal meets the larger needs of at least three Divisions and the soil sciences.
 - ii. Partial funding is often awarded.

f. **Food & Beverage Events and Tours & Workshops**

Pricing and logistical questions can be directed to Zoe Brindley, *Meeting Planner*



- Live In-Person Portion -

3. **Welcome.** Jim Ippolito, *2025 Chair, ACS732 Annual Meetings Planning Committee, and ASA Society Program Planning Officer.*
4. **Introduction of ACS732 Annual Meetings Planning Committee.** Jim Ippolito.
5. **Introduction of ASA Section Chairs/Community Leaders, CSSA Division Chairs, and SSSA Division Chairs.**
 - a. Go around the room for self-introductions.
 - b. **The Role of a Section/Division Chair.** Jim Ippolito
6. **2025 Meeting Theme**

Comments on the theme from 2025 Program Chairs:

 - a. **ASA**—Wade Thomason, *Oklahoma State University*
 - b. **CSSA**—Felix Fritschi, *University of Missouri*
 - c. **SSSA**—Aaron Daigh, *University of Nebraska-Lincoln*
7. **2025 Headquarters Staff**
 - a. **Introduce Headquarters Staff.** Nate
 - b. **Leadership Training Reminder – Zoom meeting in January.** Sally Paese, *Member Experience Coordinator*
8. **Open Floor for Questions**
 - a. Questions regarding Nate’s prerecording?
 - b. Questions regarding the Theme or roles of Section/Division/Community Leaders?
9. **Society Days.** Nate Ehresman
 - a. SSSA – Monday
 - b. ASA – Tuesday
 - c. CSSA – Wednesday
10. **Society Breakouts for the Remainder of the Time.**
 - a. Talk about how the Society will use its special day—plenary, awards, etc.
 - b. Discussion on what is happening at the Section, Community, or Division level.