

## **Proposed Motion: Authorization for Proxy Voting by Board Chairs**

### **Motion:**

To authorize proxy voting for Certified Crop Adviser (CCA) program boards at the local, regional, and national levels under the following conditions:

1. A board chair who is unable to attend a scheduled board meeting may designate a proxy from their board to vote on their behalf.
2. The designated proxy is not required to hold CCA certification.
3. The board chair must provide written notice of the proxy designation to appropriate ASA staff (i.e., the Director of Governance and/or Associate Director of Component Relations) and the ICCA Executive Committee Chair, in advance of each meeting at which the proxy will serve.
4. The written notice must specify the name of the designated proxy and the date(s) of the meeting(s) for which the proxy authorization applies.
5. At the beginning of the meeting, the proxy must verbally declare that they are serving as proxy on behalf of the board chair.
6. The proxy's authority applies only for the duration of the meeting(s) identified in the written notice.

### **Rationale:**

This motion ensures continuity of board representation and decision-making when a chair is unable to attend a meeting, while maintaining transparency, proper documentation, and clear communication with ASA staff and the ICCA Executive Committee.